

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING AGENDA**

**MONDAY, NOVEMBER 15, 2010**

**I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.**

**II. PLEDGE TO THE FLAG (President Wolf)**

**III. PRAYER**

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**IV. APPROVAL OF THE NOVEMBER 1, 2010 REGULAR BOARD MEETING MINUTES, THE NOVEMBER 1, 2010 COMMITTEE WHOLE MEETING MINUTES AND THE NOVEMBER 1, 2010 BUILDING AND PROPERTY MEETING MINUTES.**

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**V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

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**Student Representatives to the Board Report - Joey Brown/Sarah Weingarten**

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## **VI. TREASURER'S REPORT**

General Fund	<b>\$ 16,114,648.58</b>
Student Activity/Miscellaneous Fund	<b>180,386.01</b>
Cafeteria Fund	<b>160,188.56</b>
Capital Projects	<b>1,228,024.81</b>

## **VII. PAYMENT OF BILLS**

General Fund	<b>\$311,896.85</b>
Student Activity/Miscellaneous Fund	<b>22,005.23</b>
Cafeteria Fund	<b>121,445.99</b>

<b>Total</b>	<b>455,348.07</b>
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VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

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XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

**(ACTION ITEM)**

- 1) **Ms. Rebecca McKee** has submitted her letter of resignation as an Instructional Aide at the Middle School, retroactive to November 12, 2010.

A copy of Ms. McKee's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. McKee's resignation as an Instructional Aide at the Middle School, retroactive to November 12, 2010.

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**A. PERSONNEL CONCERNS** ( . . . continued)**(ACTION ITEM)****2) Rebecca Whigham**  
Carlisle, PA 17015

Long-Term Substitute High School English Teacher  
(replacing Mrs. Bethany Pagze who is on child-rearing leave)

**Education:**

Kenyon College (Bachelor's of Science/Sociology)  
Wilson College (Certification English Education)

**Experience:**

Big Spring School District – Student Teacher  
Diakon Wilderness Center: Wilderness Challenge Program – Instructor/Assistant Director

The administration recommends that the Board of School Directors appoint Mrs. Whigham to serve as a Long-Term Substitute High School English Teacher, replacing Mrs. Bethany Pagze who is on child-rearing leave. Mrs. Whigham's compensation for this position should be established at Bachelor's, Step 1 \$40,092.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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**3) Additional Per Diem Substitute Guest Teachers****(ACTION ITEM)**

In an attempt to provide a sufficient number of substitute teachers for the 2010-2011 school year, the Big Spring School District is working in cooperation with the Capital Area Intermediate Unit to sponsor the "Guest Teacher Program." The individuals whose names appear below have participated in an orientation program sponsored by the Capital Area Intermediate Unit and has been issued an emergency certification by the Pennsylvania Department of Education.

**Jessica Furby**  
**Luke Nerone**

The administration recommends that the Board of School Directors approve the additions of the above-named guest teachers to the 2010-2011 per diem substitute teacher list, effective immediately.

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**A. PERSONNEL CONCERNS** ( . . . continued)**4) Approval of Child-Rearing Leave for Justine Sieg****(ACTION ITEM)**

Mrs. Justine Sieg, Business Teacher at the High School has requested leave of absence under the Family & Medical Leave Act from approximately May 19, 2011 through approximately the beginning of the 2011-2012 school year. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Sieg's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Sieg's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately May 19, 2011 through approximately the beginning of the 2011-2012 school year, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

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**(ACTION ITEM)**

- 5) Mrs. Jolene Regetta** is requesting an extended child-rearing leave of absence to January 3, 2011 from the approval date of November 30, 2010.

The administration recommends that the Board of School Directors approve Mrs. Regetta's extended child-rearing leave of absence to January 3, 2011.

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**6) Cafeteria Worker****(ACTION ITEM)**

The individual whose name is listed below is recommended to serve as a cafeteria worker during the 2010-2011 school year.

**Ms. Angela Chumbley**

The administration recommends that the Board of School Directors approve Ms. Chumbley as a cafeteria worker as presented.

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**(ACTION ITEM)**

- 7) Mrs. Gina Froment** is recommended to serve as Eighth Grade Team Leader at the Middle School for the 2010-2011 school year.

The administration recommends that the Board of School Directors appoint Mrs. Froment to serve as Eighth Grade Team Leader at the Middle School for the 2010-2011 school year.

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**A. PERSONNEL CONCERNS** ( . . . continued)**8) PC Technician****(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology is recommending Mr. Todd Friscia as a PC Technician for the 2010-2011 school year, replacing Mr. Seth Cornman who has resigned.

The administration recommends that the Board of School Directors appoint Mr. Friscia as a PC Technician as presented.

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**XIV. NEW BUSINESS** ( . . . continued)**B) Case C of 2010-2011****(ACTION ITEM)**

The parents of the student in Case C of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case C of 2010-2011 school year for a period of one (1) year. The student will be placed in an Alternative School from November 4, 2010 through November 4, 2011. During the period of exclusion, the student is not permitted on school property at any time for any reason.

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**C) Athletic Booster Club Annual Audit****(ACTION ITEM)**

The Big Spring School District has received a copy of a letter from Ms. Clouse advising that the Athletic Booster Club records are in good order and accurately reflect the financial transactions for July 1, 2008 – June 30, 2010.

A copy of the letter from Ms. Clouse is included with the agenda.

The administration recommends that the Board of School Directors accept the 2008-2010 Athletic Booster Club annual audit report as presented.

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**D) Plainfield PTO Fundraisers****(ACTION ITEM)**

The Plainfield Elementary School Parent Teacher Organization is requesting permission to conduct the additional fundraiser listed below for the 2010-2011 school term.

**Computer Barn Fundraiser**

The administration recommends that the Board of School Directors approve the Plainfield Elementary Parent Teacher Organization's request to conduct the fundraisers listed above during the 2010-2011 school term.

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**XIV. NEW BUSINESS (. . .continued)****E) DAO Boiler Project – Final Payment****(ACTION ITEM)**

On May 17, 2010 the Board approved a \$6,081 change order to install a larger impeller supporting the rooftop unit over the MS cafeteria as part of the DAO boiler project; at that time \$6,500 of the final project payment was withheld pending the completion and impeller install. Herre Bros was approved on September 7, 2010 for the actual impeller installment payment. Last week the engineering group, including Mr. Sample, met to finalize the balancing issues. At that time all agreed that Herre Bros. met all of their responsibilities on this project and the hold back should be released from the capital projects fund (formerly capital reserve fund)

The administration recommends the Board of School Directors approve the final payment of \$6,500 to Herre Bros, Inc.

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**F) Contractor Payment #9 for Newville Project – Construction Fund****(ACTION ITEM)**

McKissick Associates reviewed the payment applications for work performed on the Newville Addition & Renovation project. These payments will come from the construction fund established by the 2010 bond for this project. A copy of the completed and notarized payment applications is included with the agenda in the following amounts:

<u>Prime</u>	<u>Vendor / App #</u>	<u>Payment</u>	<u>Balance</u>
General	eciConstruction, LLC	\$253,694.71	\$206,694.71
Plumbing	Mann Plumbing and Heating, LLC	\$4,172.40	\$8,273.60
HVAC	MidState Mech & Elec, LLC	\$93,846.76	\$53,489.37
Electrical	MidState Mech & Elec, LLC	\$36,743.31	\$180,937.02
		\$388,457.18	\$449,394.70

The administration recommends that the Board of School Directors approve payment from the construction fund to, to eciConstruction, LLC in the amount of \$253,694.71, Mann Plumbing and Heating, LLC in the amount of \$4,172.40, to MidState Mechanical & Electrical, LLC in the amount of \$93,846.76 for HVAC and \$36,743.31 for electrical.

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**G) Updated Year-to-Date Summaries/Taxes and General Fund****(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

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**XV. FUTURE BOARD AGENDA ITEM**

**XVI. COMMITTEE REPORTS**

- A) District Improvement Committee – Mrs. Lopp**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

**XVII. SUPERINTENDENT’S REPORT**

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**XVIII. BUSINESS FROM THE FLOOR**

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**XIX. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

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**XX. ADJOURNMENT**

Meeting adjourned \_\_\_\_\_ P.M.

**NEXT SCHEDULED BOARD MEETING: Monday, December 6, 2010**